VOLUNTEER COORDINATOR

The Volunteer Coordinator will create a pipeline for volunteer engagement in the Region by involving and supporting Alums who are ready to serve.

SPECIFIC DUTIES

• Develop and promote volunteer opportunities within the Region
• Provide a list of volunteers to assist with events and programs
• Communicate volunteer policies, procedures and standards set by the DAA
• Organize volunteer recognition and appreciation
• Provide opportunities for volunteers to provide feedback on a regular basis
• Work closely with Communications Committee Chair and Nominating Committee Chair to promote volunteer engagement
• Perform other responsibilities assigned by the DAA as needed

TIME COMMITMENT

The Volunteer Coordinator position requires 5-7 hours per month and varies

TERM LIMIT AND REQUIREMENTS

This position is appointed by the regional co-chairs annually and can be renewed.

QUALIFICATIONS

• Must be able to develop and maintain relationships with volunteers
• Must be able to provide regional training for volunteers as needed